



House of Delegates  
Information Packet  
2010

March 24 & 25, 2010 Disneyland Hotel & Resort  
1150 West Magic Way . Anaheim California

Dear CANP Delegate,

Congratulations on being selected as a member of the 4<sup>th</sup> annual CANP House of Delegates (HOD). The following materials have been designed to take you through the HOD process step by step. Please take your time in reviewing this information, and do not hesitate to ask questions. While this is a fun process to be involved in, it also comes with a great deal of responsibility. The HOD is responsible for shaping the future of CANP. You were selected to serve because of your commitment to the profession, leadership in your chapter and dedication to your peers.

The House of Delegates is responsible for the election of the following CANP officers: President, President-elect, Vice President Corporate Affairs, Vice President Finance, and Speaker of the House. Official statements from each candidate can be found in the back of this book. An opportunity to meet the candidates will be presented during the first day. Election of officers will take place on the second day. You will also be hearing, questioning and voting on the 7 (seven) presented resolutions. Please take the opportunity to consult with your chapter members on the resolutions prior to attending the meeting. During the first day, you and your fellow delegates will have the opportunity to attend the reference committee meetings to which these resolutions will be assigned. Please be prepared to share your opinions, and those of your chapter, and do not be afraid to ask for clarification when needed. On day two, the resolutions will be presented for a vote.

This year's HOD meeting will take place in Anaheim, California, on March 24<sup>th</sup> and 25<sup>th</sup>. We will begin promptly at 2:00 pm on the 24<sup>th</sup>. Registration will open at 1:00 with Delegate Orientation beginning at 1:30. All meetings of the HOD will be at the Disneyland Hotel located at 1150 West Magic Way, including our evening reception. The reception will take place on the 24<sup>th</sup>, immediately following the HOD meeting. This is a great time for networking!

On behalf of the CANP Board of Directors and CANP staff, we look forward to seeing you in Anaheim and to your participation in the 2010 House of Delegates.

Sincerely,

*Cheryl Oliver*

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**2010 Annual Session of the House of Delegates  
 March 24-25, 2010  
 California Association for Nurse Practitioners  
 Disneyland Resort  
 Anaheim, California**

**AGENDA DAY 1**

**Wednesday, March 24**

Registration and Credentialing		1:00-2:00
Delegate Orientation		1:30
I. Call to Order/Pledge of Allegiance	Speaker	2:00
II. Report of Committee on Credentialing	Chair	2:05
III. Report of Committee on Rules and Order	Chair	2:10
IV. Approval of the Consent Agenda	Speaker	2:15
a. Minutes from the 2009 House of Delegates		
V. Report of Directors		
a. VP Finance	Karen Ayers	
b. Membership Chair	Sylvia Estrada	
c. Education Chair	Andrea Crosby representing Fe Mangila-White	
d. President's Address	Karen Ketner	
VI. Presentation of Resolutions	Speaker	2:50
a. Assignment to Reference Committees		
VII. Nomination of Officers	Speaker	3:00
a. VP Finance		
b. VP Corporate Affairs		
c. President Elect		
d. President		
VIII. Recess to Convene Reference Committees	Speaker	3:10
IX. Adjourn for Day - Social Gathering for Networking and Caucusing		5:00

## AGENDA DAY 2

### Thursday, March 25

7:30 AM Delegates to pick up Reference Committee recommendations on the resolutions and Balloting for Officers

8:00 AM Caucusing among chapter delegates to review Reference Committee recommendations and to determine position on the resolutions

I. Call to Order/Pledge of Allegiance Speaker 9:00

II. Election of Officers Speaker 9:05

III. Reports of Reference Committees

IV. New Business Speaker 11:00

V. Recognition Karen Ketner 11:05

a. Outgoing Board

b. Chapter Presidents

VI. Installation of Officers Karen Ketner 11:15

VII. Invitation to next House of Delegates Speaker 11:25

VIII. Adjournment

**California Association for Nurse Practitioners**  
**2009 Annual Session of the House of Delegates**  
**March 11-12, 2009**  
**Sacramento Convention Center**  
**Sacramento, CA**

**MINUTES for DAY 1**  
Wednesday, March 11

**I. Call to Order/Pledge of Allegiance**

*The Speaker, Kristin Rhodes, called the meeting to order at 2:00 pm. She led the House in the Pledge of Allegiance. She introduced the members of the Board of Directors at the head table, and the AMG staff.*

**II. Report of Committee on Credentialing**

*Karen Ayers, VP Corporate Affairs and House of Delegates Committee Chair, reported that 127 delegate forms were submitted. 98 delegates and 9 alternates were in attendance at the opening of this House of Delegates meeting.*

*The Speaker led the adoption of this report by voice vote.*

**III. Report of Committee on Rules and Order**

*Beth Haney, Health Policy Committee Chair and Rules and Order Committee Chair, explained the conduct of business for this House of Delegates Annual Session according to the House of Delegates Manual and the Supplemental Rules.*

*The Speaker led the adoption of the rules by voice vote.*

**IV. Approval of the Consent Agenda**

**a. Minutes from the 2008 House of Delegates**

*The Speaker called for approval of the minutes. They were approved with the following corrections:*

*Kristin Kopelson (Chapter 18) requested that the letter "t" be added to the word "heir" in the second paragraph of section II letter A on day two's minutes and that her name at the beginning of the same section letter B be corrected from "Copeland" to "Kopelson".*

**V. Report of Directors**

**a. VP Finance**

*Mary Eng, VP Finance, provided the financial report as of January 31, 2009. No questions were asked.*

**b. Membership & Education Chairs**

*Karen Ayers presented a brief review of the recent activities of the Membership and Education Committees whose Chairs (Jo Loomis and Karen Van Leuven, respectively) were unable to attend this meeting.*

**c. Health Policy Director**

*Susie Phillips, Government Relations Consultant, provided her report. She addressed Resolution #11 from the 2008 House of Delegates and noted that the position statement is nearing completion and has been developed with the help of Donna Emanuele. The written report is in the Delegate Packet. Ms. Phillips announced the CANP is sponsoring Senate Bill 294 in the present legislative cycle. The author of the bill is Senator Negrete-McCloud, Chair of the Senate Business & Professions Committee. The bill permits several actions for NPs who have them written into their Standardized Procedures, including performing hospital admissions, ordering durable medical equipment, certifying disability, managing Home Health services, and serving as primary care providers.*

**d. President’s Address**

*Jill Olmstead, President, provided her report and discussed the future of CANP as a driving force in the NP profession.*

**VI. Presentation of Resolutions**

**Assignment to Reference Committees**

*The Reference Committees were introduced and the resolutions assigned to their respective committees by Ms. Haney.*

**VII. Nomination of Officers and Elections**

*Theresa Brown, Immediate Past President, presented the report of the Nominating Committee to include the following candidates:*

- a. President .....Karen Ketner
- b. President Elect .....Surani Kwan
- c. VP Corporate Affairs .....Kristin Kopelson
- d. VP Finance.....Karen Ayers

*She called for nominations from the floor. There were no additional nominations made. A motion was made from the floor to accept the slate of officers. It was seconded. The motion carried.*

**VIII. Recess to Convene Reference Committees**

*The House was recessed to attend the reference committee meetings with the reminder that updated resolution reports would be available outside the meeting room in the morning prior to the opening of the House on Day 2.*

**IX. Adjourn for Day - Social Gathering for Networking and Caucusing**

## **MINUTES for DAY 2**

Thursday, March 12

### **I. Call to Order/Pledge of Allegiance**

*The Speaker called the second day of the 2009 Annual Session of the CANP House of Delegates to order at 9:00 am.*

### **II. Reports of Reference Committees**

#### **a. Bylaws**

##### **i. RESOLUTION #1-2009: Board of Directors Terms**

The Bylaws Reference Committee Chair, Camille Fitzpatrick, stated that the Committee recommended adoption of this resolution with amendments to have the Bylaws section read as follows:

#### **6.03 Selection and Term of Office.**

**(a) Elected directors shall be selected by the delegates at the Annual Session, except that the immediate past president shall take office automatically.**

**(b) Appointed directors shall be appointed by the Board of Directors during its first meeting following each Annual Session; and The Board of Directors shall take into consideration the recommendations of the Nominating Committee concerning candidates for appointed positions.**

**(c) The term of the Chairperson of the Health Policy Committee and the Chairperson of the Health Practice Committee shall be from October 1 to September 30, or until his/her successor is appointed. The VP of Finance, who shall serve a term of two years. Other appointed All other-directors shall take office immediately upon appointment July 1. Except for All Directors and shall serve staggered terms of one year or until a successor is elected or appointed selected and qualified for office.**

**(d) Newly elected/appointed Directors shall attend a Board of Directors meeting immediately following their election/appointment as an opportunity for orientation and instruction prior to taking office.**

*After moving adoption of the resolution as amended, the motion was seconded, no further discussion was had, and THE RESOLUTION WAS ADOPTED as amended by the Reference Committee.*

## **b. Policy & Practice**

### **i. RESOLUTION #2-2009: Patient Centered Medical Home**

The Policy & Practice Reference Committee Chair, Patricia Hughes, stated that the Committee recommended this resolution be referred to the Health Policy Committee with the following statement:

While we agree with the intent and spirit of the resolution more information from the legislative director informs us that we cannot effect change on this issue at this time because PCMH is already in progress for a 3 year federal pilot project. What we can do is:

- Recommend our Policy Committee create a position paper supporting provider neutral language and NP inclusion in PCMH when it reaches our state.
- Continue to foster alliances with other organizations at the state and federal levels (such as AANP, ACNP, ACP, etc.)
- Reaffirm our current process of sending out legislative alerts in a timely fashion
- Include on the CANP website links to more information on the PCMH topic including ACNP, AANP, CMS, etc.

*After moving referral of the resolution to the Health Policy Committee, the motion was seconded, no further discussion was had, and THE RESOLUTION WAS REFERRED TO THE HEALTH POLICY COMMITTEE.*

## **c. Administrative & Finance**

### **i. RESOLUTION #3-2009: Prorating Membership Rates**

The Administrative and Finance Reference Committee Chair, Kristin Kopelson, stated the the Committee recommended this resolution for referral to the Board of Directors with a report back to the House of Delegates 2010.

This issue needs further research. Unanswered questions are

- Real fiscal impact
- Our system's ability to determine who are "new members"
- Can this be done with online registration?
- Does chapter still receive 20% back?
- Is there already a Board decision to do this?

Additional information gleaned informed us that prorated membership cannot be done online, and there may be a previous Board decision that already prorates new membership.

*After moving referral of the resolution to the Board of Directors, the motion was seconded, no further discussion was had, and the RESOLUTION WAS REFERRED TO THE BOARD OF DIRECTORS FOR RESEARCH AND REPORT BACK TO THE HOUSE OF DELEGATES 2010.*

## **III. New Business**

*The Speaker announced the intention to form a Bylaws Committee to review and amend the Bylaws of the Association as appropriate. The Speaker announced the appointment of Susie Phillips to the Board of Registered Nursing.*

**IV. Recognition**

**a. Outgoing Board**

**b. Chapter Presidents**

*Ms. Olmstead recognized the outgoing CANP Board of Directors and all of the CANP Chapter Presidents.*

**V. Installation of Officers**

*Ms. Olmstead installed the 2009-2010 CANP Board of Directors.*

**VI. Invitation to next House of Delegates**

*The Speaker announced the next Annual Session of the CANP House of Delegates to be held in Anaheim March 24-25, 2010.*

**VII. Adjournment**

*The Speaker adjourned the meeting at 12:15 pm.*

Respectfully submitted,

Karen Ayers

VP Corporate Affairs

With help from Bridgette Jacques in transcribing audio tape of the proceedings

**CALIFORNIA ASSOCIATION FOR NURSE PRACTITIONERS**

**STATEMENT OF FINANCIAL POSITION**

February 28, 2010

<b>ASSETS</b>				
<b>CURRENT ASSETS</b>	<b><u>02/28/10</u></b>	<b><u>02/28/09</u></b>	<b>#</b>	<b>Variance</b>
Bank of Sacramento - Checking-Operating	\$ 101,864	\$ 132,866		
Bank of Sacramento - Flex CD - Reserves	97,999	37,310		
Bank of Sacramento - Flex CD - Operating	159,032	116,869		
<b>TOTAL CASH</b>	<b>\$ 358,895</b>	<b>\$ 287,045</b>		<b>\$ 71,850</b>
<b>OTHER ASSETS</b>				
Accounts Receivable	\$ -	\$ -		
Prepaid Expenses	26,037	16,584		
Project In Progress	23,956	28,457		
Merchandise Inventory	3,879	5,548		
Prepaid Tax	2,077	4,261		
<b>TOTAL OTHER ASSETS</b>	<b>\$ 55,949</b>	<b>\$ 54,850</b>		<b>\$ 1,099</b>
<b>TOTAL ASSETS</b>	<b>\$ 414,844</b>	<b>\$ 341,895</b>		<b>\$ 72,949</b>
<b>LIABILITIES</b>				
<b>CURRENT LIABILITIES</b>	<b><u>02/28/10</u></b>	<b><u>02/28/09</u></b>		
Accounts Payable	\$ 2,131	\$ 2,739		
Accrued Account Payable	-	-		
PAC Payable	-	-		
Deferred Revenue - Annual Conference	131,760	162,842		
Sales Tax Payable	202	57		
Chapter Dues Payable	5,594	3,637		
<b>TOTAL CURRENT LIABILITIES</b>	<b>\$ 139,687</b>	<b>\$ 169,275</b>		<b>\$ (29,588)</b>
<b>MEMBERS' EQUITY</b>				
General Fund	\$ 130,063	\$ 14,495		
Year-to-Date Excess Revenue	145,094	158,125		
<b>TOTAL MEMBERS' EQUITY</b>	<b>\$ 275,157</b>	<b>\$ 172,620</b>		<b>\$ 102,537</b>
<b>TOTAL LIABILITIES AND MEMBERS' EQUITY</b>	<b>\$ 414,844</b>	<b>\$ 341,895</b>		<b>\$ 72,949</b>

## **CANP Resolutions 2009 Status Report**

Submitted by Kristin Kopelson, VP of Corporate Affairs with input provided by Karen Ketner, Surani Kwan, Beth Haney and Sylvia Estrada

### **Resolution #1-2009: To define the length and starting dates of terms of the office for CANP Board Directors.**

Article VI, Section 6.03 of the Bylaws to define the length and starting dates of the terms of office for the CANP Board of Directors passed with some amendments made for clarity. The Bylaws have been amended. The starting dates for the terms are now more appropriately in line with the hand-off of responsibilities because of overlap of roles enabling an orientation period. The Board of Directors had a joint meeting in May 2009 with outgoing and new members which allowed for a smoother transition. The new dates also coincide with the CANP fiscal year of July 1<sup>st</sup> to June 30th.

### **Resolution #2-2009: Take initiative to ensure CANP takes efforts to ensure provider neutral language and inclusion of nurse practitioners in policy development related to Patient-Centered Medical Homes at every opportunity that arises in the legislative and health policy activity of the association.**

HPPC is watching legislation for to ensure provider neutral language and that NPs are a part of the legislative agenda of the Association. Currently AB 1542, regarding Patient Centered Medical Homes, is being evaluated by the CANP leadership, lobbyist, and HPP Chairs and committee. Provider neutral language in patient care bills is of the utmost importance and CANP is working diligently to capture this language. As with any pertinent bills regarding NP practice, our lobbyist and HPPC leadership give attention as warranted.

### **Resolution #3-2009: Adopt a prorated dues schedule for first time members who join at times other than at the yearly renewal date.**

Proration of dues is now occurring. The impact of this change to first year dues for new members on a monthly basis was referred to the Board of Directors for further research on past and current membership practices and into the fiscal impact of prorating membership. A report back to the House of Delegates 2010 is required on this matter.

## Committees to the 2010 House of Delegates

### Reference Committees

Paula Christianson, Pasadena  
Mike Terry, San Francisco  
Sandra Bagwell, Redding

### Bylaws

*Chairperson*

### Membership

Laura Rodriguez, North Bay  
Sarah Miller, West Los Angeles  
Elaine Go, Orange County

*Chairperson*

### Policy & Practice

Theresa Ullrich, Orange County  
Kelly Tuttle, Sacramento  
Susan Potter, Inland Empire

*Chairperson*

### Finance & Administration

Peggy Rowberg, Three Rivers  
Lisa Buckwalter, Sacramento  
Anne Marie Keefer-Lynch, Orange County

*Chairperson*

## Reference Committee Hearings

Three concurrent reference committee hearings will be held on Wednesday, March 24 beginning at 3:00 pm, with resolutions being divided among these three committees. Reference committees are composed of four members who are appointed by the President with consideration to geographical distribution.

At these open hearings, when a resolution of interest is discussed, any member may step to the microphone and comment. All members are welcome and are encouraged to attend and participate. Discussion is rarely curtailed. The chair will impose limits only when discussion is repetitive or of the extent of the committee's agenda demands it.

Open hearings will continue until testimony has concluded. When hearings are concluded, the reference committees go into closed (executive) session, at which time they will decide recommended action on each item of business that was assigned to the committee. The written reports of the reference committees' recommendations will be available at 7:00 am on Thursday, March 25.

Resolution	Reference Committee Assignment
# 1 – Educational Affairs Committee Co-Chair	Bylaws
#2 – Part Time Student Membership	Membership
#3 – Nurse Practitioner Practice Statement	Policy & Practice
#4 – Affiliate Tax Filing	Finance & Admin
#5 – APRN Consensus Model	Policy & Practice
#6 – Number of Delegates per Chapter	Bylaws
#7 – Addition of Secretary to the House	Bylaws

## **Rules & Responsibilities**

*Participation and Assistance.* Each Reference Committee will convene at the scheduled time. A majority of the reference committee members will constitute a quorum. If Reference Committees need additional information to help them arrive at conclusions and recommendations, they may summon CANP Officers, Board members, council members or CANP staff members.

*Free and open discussion is in order before the Reference Committees.* Committees will hear any member of the House, and they may hear any CANP member at the discretion of the committee chairman. Without objection, a Reference Committee chairman may invite other resource persons to speak.

*Reference Committee members' work* is not finished until the committee report has been approved and signed by its chairman prior to duplication and distribution of the report to the House.

*Requirement for Prior Action.* Reference committees cannot initiate actions. They may consider them only in the matters referred to them by the House of Delegates.

*Alteration of Documents.* Reports and resolutions may be reworded for clarity, but they may not be rewritten to delete or add to the thoughts originally expressed.

*Approval, Disapproval and Referral.* Items considered by reference committees should be reported as recommended for approval, disapproval or referral to the appropriate entity for further study. The Reference Committee may also submit recommended substitute resolutions.

*Suggestions.* Reference Committees may include in their reports suggestions for future actions, such as suggested revisions to disapproved resolutions or suggested Bylaws amendments to implement approved resolutions.

*Minority Reports.* If a reference committee cannot reach a unanimous decision and a member or members of the committee consider it necessary to do so, one or more members of the committee may submit a minority report. The author of the minority report is responsible to prepare, sign and submit the report just as carefully and in the same format as a reference committee report.

*Completed reports of all reference committees will be available to the entire House membership at 7:00 am on the second day of session.*

Resolution # 1

## Resolution Submission Form

CALIFORNIA ASSOCIATION FOR NURSE PRACTITIONERS

HOUSE OF DELEGATES

March 24-25, 2010

### *RESOLUTION*

Submitted by:

Committee Education Affairs Committee

Contact person: Maria Fe White, NP

Phone number: 323-445-9394

*(Attach additional pages as necessary to provide adequate information for reference committee to move forward.)*

**Subject:** Amend Policy and Procedure 8.14 -Education Chair Position beginning 2010-2011

Term of Office

**Motion:** The Education Affairs Committee will have Co-chairs (two volunteers) to lead the committee activities.

**Background:** The Chair position of the Education Affairs Committee (EAC) has traditionally been a one-volunteer position. Due to the expanded role and increase workload of the EAC, the committee is proposing to have two volunteers functioning as Co-chairs to lead the committee.

This past year, the EAC has been charged with full participation in conference planning in addition to the customary duties of the committee. This has placed an increased demand in the resources of its volunteer members. The perceived increased demand has created difficulties in the recruitment for the EAC Chair position despite early succession planning, recruitment efforts and current robust committee membership. However, two current EAC volunteer members have accepted the nomination as co-chairs for the 2010-2011 term pending approval of this resolution by the HOD and appointment by the President. The EAC membership proposes to amend the committee chair position to allow co-chairs to the Education Affairs Committee.

*We acknowledge that the president appoints the Chairs of each standing committee per Bylaw 6.02 but this is presented due to its impact on CANP expenses.*

**Financial implications:**

\$500.00 for travel to Board Meeting Expenses

**Suggested Outcome:**

Beginning 2010 -2011 BOD term, the Education Affairs Committee will have Co-chair volunteer positions (2) leading the committee

## Resolution Submission Form

CALIFORNIA ASSOCIATION FOR NURSE PRACTITIONERS

HOUSE OF DELEGATES

March 24-25, 2010

*RESOLUTION \_\_\_\_\_ -2010*

Submitted by: Membership Committee

Contact person: Sylvia Estrada, Membership Chair

Phone number:

**Subject:** Amend bylaws to define membership category “Student”

**Background:** Due to our financial climate, we are seeing more NP students enrolled part time in NP schools. We have fallen slightly short of capturing NP students for the 2009-2010 budget: New Student membership (90.5 % to budget). The financial implications of this change would mean that the “Student Membership Category” may need to be extended to more than 2 years if the student is only actively attending on a “part-time” status.

Current Bylaw	Recommended Bylaw change
2.04 Student Membership. Student membership is granted to those individuals enrolled full-time, a state-approved, Master’s level or above nurse practitioner program. These members shall not have the right to vote or to hold office.	Student membership. Student membership is granted to those individuals enrolled full-time <i>or part-time, in</i> a state-approved, Master’s level or above nurse practitioner program. These members shall not have the right to vote or to hold office

**Financial implications:**

\$500.00 for travel to Board Meeting Expenses

**Suggested Outcome:** Bylaw will be amended to include part-time NP students

## **Resolution Submission Form**

CALIFORNIA ASSOCIATION FOR NURSE PRACTITIONERS  
HOUSE OF DELEGATES  
March 24-25, 2010

### *RESOLUTION*

Submitted by

Chapter: Alameda/Contra Costa

Contact person: Patti Hughes

Phone 510-657-7614

**Subject:** Written clarification of California Nurse Practitioner (NP) practice for professional use.

**Motion:** The BOD of region 8 moves that a general statement describing California NP scope of practice and citing the associated regulations will be attached to the CANP website. The Health Policy and Practice Committee (HPPC) will develop this statement within 6 months and post it on the website for general NP use. We ask for support for the action of writing and posting this letter.

**Background:** Many California NPs continue to have difficulty enacting regulatory advancements at their practice sites. Confusion continues to exist among practicing NPs who remember that a regulatory advancement was achieved, but they can't remember what year it was passed, the exact wording of the legislation, or where to find the documentation. NPs find that their employers or other health professionals may be unaware of all legislation related to NP licensure or scope of practice, and this may create barriers to NPs practicing to their full professional and legal ability. This statement would serve as a reference for any California NP who desires to implement these regulatory advancements through his/her standardized procedures, or to use as an educational tool to describe the regulations. ( ie, to pharmacies, referrals to other practitioners, specialties, pharmaceutical reps or if encountering barriers to ordering diagnostic tests.) We acknowledge that employers are not required to adopt these regulatory

advancements, but this statement may help the NP be an agent of change within his/ her setting.

This statement will include RN SOP, regulations which give the NP additional abilities, (stated as advancement achieved, year achieved, bill number, and where described in statute or regulation)) , CA title 22 limitations, and Joint Committee language clarifying if NPs are Licensed Independent Practitioners (LIPs), and if not, describe why.

**Financial implications:** The HPPC committee members, who are content experts for this organization, are already in place with tasks assigned as needed. Writing the statement would be cost neutral. Posting the letter on the website is cost neutral.

**Suggested Outcome:** The above described statement will be posted on the CANP website for NPs to use as a convenient and clear guide to California NP practice regulations. This statement would be updated yearly, or as needed due to CA regulatory change.

## Resolution Submission Form

CALIFORNIA ASSOCIATION FOR NURSE PRACTITIONERS  
HOUSE OF DELEGATES  
March 24-25, 2010

### RESOLUTION

Submitted by:

Chapter                    16: Tri Valley Chapter

Committee                Finance Committee

Board of Director

10 Delegates

*(list names)*

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Contact person:            Shelly dePeralta, President \_\_\_\_\_

Phone number:            310-478-3711 x 42686 \_\_\_\_\_

*(Attach additional pages as necessary to provide adequate information for reference committee to move forward.)*

**Subject: Chapter tax filing: Year end tax forms and paperwork submission by each region**

**Motion: To support tax paperwork to be submitted collectively by the regional office-  
Sacramento for all affiliate CANP regions.**

**Background: As of 2010, each affiliate chapter has been asked to submit their year end taxes themselves and a CD has been prepared to facilitate this process. A copy of the paperwork submitted also must be submitted to the CANP headquarters in Sacramento. Until now CANP headquarters has submitted this paperwork with both consistency and timeliness of document for the chapters. CANP staff is well familiar with this process and is proficient in this process due to consistency of CANP staff who are familiar with this process.**

**As CANP chapter board of directors change yearly, consistency is largely lacking within each individual chapter. Each chapter may interpret the paperwork differently and thus margin of error increases. This may unintentionally jeopardize our non- profit status. As individuals filing our federal and state taxes, most of us opt to pay an accountant to do these services for us to avoid making errors. In order to maintain consistency and**

**accuracy of this highly sensitive document, it must be completed by a single entity for all affiliate CANP chapters.**

**Financial implications: None**

**Suggested Outcome: Tax paperwork will continue to be submitted by regional CANP office located in Sacramento as has been done in the past several years.**

# California Association for Nurse Practitioners

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House of Delegates 2010

Resolution: \_\_\_\_5\_-2010

Introduced by Orange County Chapter

Contact Person: Cherise Francis-Windle, President [thympats@aol.com](mailto:thympats@aol.com) Phone: 949-412-9874

**Subject:** Consensus Model for APRN Regulation

**History:** The rules and regulations governing the education and practice of advanced practice registered nurses vary across each state. There were more than 240,000 advanced practice nurses (APRN) practicing in 2004 in the United States who deliver high quality health care but lack consistency in education and regulation. Nursing leaders from more than 70 national nursing organizations and state boards of nursing recognized the need for uniformity and developed the model. The Consensus Model will help APRNs to face the new challenges with healthcare reform and the concerns of NP opposing practice medical associations. When enacted it would allow APRNs to practice independently, without a collaborative or supervisory agreement with a physician; be recognized as primary care providers; allow full prescriptive privileges for pharmacologic and non-pharmacologic interventions. Passing this resolution would keep California APRNs as leaders in nurse practitioner practice ahead of the goal of 2015 for adoption by all states.

**Motion:** The Orange Chapter of CANP moves that the CANP Policy and Practice committee, House of Delegates, Government Relations and members develop and support state legislation that would :

- a) Recognize APRNs in one of four categories: CNP, CNS, CNM, CRNA
- b) Each APRN will be educated in one of these roles and in one of 6 population foci: neonatal, pediatrics, women's health/gender-related, family/individual across the life span, adult/gerontology, or psychiatric mental health and CNPs to practice in the acute care and/or primary care domain; specialty focus would be additional education to the above
- c) Graduate level curriculum will include advanced health/physical assessment, advanced pharmacology, and advanced physiology/pathophysiology and a minimum of 500 graduate-level supervised clinical hours in the role and population focus as above
- d) Obtain national certification from an approved certifying body
- e) Change our title to "APRN" once licensed; any one graduating a doctoral program would refer to themselves as *doctor*, but use the nomenclature above

**Financial Implications:** Only what is included with any other legislation that supports NP practice. This will help the above entities keep focus in these areas.

**References:**

Boland et al (2009), "Are You Ready for the Consensus Model? Implications of the Model Act on NP Practice", *American Journal for Nurse Practitioners*, 13 (11/12): 10-21.

<http://www.aacn.nche.edu/Education/pdf/APRNReport.pdf>

# California Association for Nurse Practitioners

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House of Delegates 2010

Resolution: \_\_6\_\_-2010

Introduced by Kristin Rhodes , Speaker of the House of Delegates (HOD); Karen Ketner, President CANP; Kristin Kopelson, VP Corporate Affairs; Karen Ayers VP of Finances/Past VP Corporate Affairs and secretary for HOD; Surani Kwan, President-Elect; Jill Olmstead, Past President CANP

Subject: Composition of House of Delegates Bylaw

WHEREAS the current bylaws restrict the number of delegates to 105, which may not fairly represent the total voting membership,

WHEREAS this bylaw was developed during the affiliation process when the number calculated at that time was 105, based on a formula reflecting each chapter and total voting membership,

WHEREAS all voting members should have the opportunity to present or have a voice on a resolution for CANP, as represented by their chapter delegate(s),

THEREFORE BE IT RESOLVED that the Bylaws, Article V, Section 1, first paragraph, which currently reads:

The House of Delegates shall consist of up to 105 members of this Association plus the members of the Board of Directors. The delegates shall be allotted to chapters according to the method of least proportionate error. Each chapter of this Association shall have at least one delegate. The membership report as of September 1<sup>st</sup> of the year immediately preceding the annual session shall be the basis for allotment of delegates. Each chapter shall elect its own delegate(s) in accordance with its own procedures. The Association imposes no limits on the number of consecutive terms a delegate may serve, but chapters rules may impose term limits.

BE AMENDED TO READ:

The House of Delegates shall consist of **a total of 1 delegate per affiliated chapter + the percentage of total voting membership per chapter (Total Chapter Members –students and associate members)/total voting members of CANP.** The membership report as of September 1<sup>st</sup> of the year immediately preceding the annual session shall be the basis for allotment of delegates. Each chapter shall elect its own delegate(s) in accordance with its own procedures. The Association imposes no limits on the number of consecutive terms a delegate may serve, but chapters' rules may impose term limits.

# California Association for Nurse Practitioners

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House of Delegates 2010

Resolution: \_\_\_7\_\_-2010

Introduced by Kristin Rhodes , Speaker of the House of Delegates (HOD); Karen Ketner, President CANP; Kristin Kopelson, VP Corporate Affairs; Karen Ayers VP of Finances/Past VP Corporate Affairs and secretary for HOD; Surani Kwan, President-Elect; Jill Olmstead, Past President CANP

Subject: House of Delegates Officers

WHEREAS the House of Delegates of CANP serves as the voice of our members to guide and direct the policy and activities of the association and the Board of Directors is the governing and administrating of CANP by implementing the policy changes recommended at the HOD Annual Meeting,

WHEREAS it would be a conflict of interest to have an active Executive Officer of CANP also serve as a the HOD Officer, namely the Vice-President of Corporate Affairs,

WHEREAS other professional organizations such as the American Medical Association and California Dental Association have an elected Secretary of the House of Delegates, who serves as the recording secretary ,for their Annual Meeting as well as correspondence to the delegates,

WHEREAS the Secretary of HOD would record only HOD activities including but not limited to: record minutes of HOD Committee Meetings, act as a liaison with Executive Director and appointed staff in arranging the Annual Meeting, record the proceedings of the Annual Meeting, provide exact wording of a pending motion or of one previously acted on, maintain a list of current delegates and alternates, call roll when directed by the Speaker, assist Reference Committee members and prepare the appropriate documents for the Consent Agenda of HOD; the VP of Corporate Affairs would represent the corporation of CANP through Board of Directors activities and communicate with CANP members,

WHEREAS in the past the Speaker has not had direct communication with its delegates throughout the year and this would provide for an opportunity for the House of Delegates to remain involved through education and correspondence for HOD activities, while the Board fulfills their responsibilities toward the Association,

WHEREAS it is not the intent to divide the two entities of CANP but to differentiate their roles as it was intended when the CANP Unification & Governance Structure proposal wanted the focus on key policymaking activities in the hands of grass roots members similar to AMA, ADA, and American Bar Association, while the Board focused on managerial, operational oversight and decision-making needs for the Association,

THEREFORE BE IT RESOLVED that the Bylaws of CANP and the CANP Manual for HOD be amended as follows:

## California Association for Nurse Practitioners

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Bylaw	Currently Reads	BE AMENDED TO READ:
5.02	Ex Officio Members. The Vice President of Corporate Affairs, Speaker of the House, and each past president of this Association shall be an <i>ex officio</i> member of the House of Delegates, without right to vote unless elected as a delegate.	Ex Officio Members. Speaker of the House, <b>Secretary of the House</b> and each past president of this Association shall be an <i>ex officio</i> member of the House of Delegates, without right to vote unless elected as a delegate.
5.03	Certification of Delegates and Alternate Delegates. The secretary of each Chapter shall file with the headquarters office of this Association, not later than dates established by the Board of Directors and up to two (2) weeks prior to the House of Delegates (for emergency purposes only), the names, addresses and telephone numbers of each delegate and alternate delegate designated by his/her chapter. The Vice President of Corporate Affairs of this Association shall provide each delegate and alternate delegate with credentials, which shall be presented to the Committee on Credentials of the House of Delegates. In the event of a contest over credentials of any delegate or alternate delegate, the Committee on Credential shall hold a hearing and report its findings and recommendations to the House of Delegates for final action.	Certification of Delegates and Alternate Delegates. The secretary of each Chapter shall file with the headquarters office of this Association, not later than dates established by the Board of Directors and up to two (2) weeks prior to the House of Delegates (for emergency purposes only), the names, addresses and telephone numbers of each delegate and alternate delegate designated by his/her chapter. The <b>Secretary of the House</b> shall provide each delegate and alternate delegate with credentials, which shall be presented to the Committee on Credentials of the House of Delegates. In the event of a contest over credentials of any delegate or alternate delegate, the Committee on Credential shall hold a hearing and report its findings and recommendations to the House of Delegates for final action.
5.10	Official Call. The Vice President of Corporate Affairs of the Association shall cause to be published an official notice of the time and place of each annual session, and shall send to each member of the House of Delegates an official notice of the time and place of the annual session at least forty-five days before the opening of such session	Official Call. The <b>Secretary of the House</b> shall cause to be published an official notice of the time and place of each annual session, and shall send to each member of the House of Delegates an official notice of the time and place of the annual session at least forty-five days before the opening of such session

## California Association for Nurse Practitioners

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Bylaw	Currently Reads	BE AMENDED TO READ:
5.12	<p>Officers. The officers of the House shall be the speaker of the House of Delegates and a secretary of the House of Delegates. The Vice President of Corporate Affairs of this association shall serve as secretary of the House of Delegates. In the absence of the speaker the office shall be filled temporarily by the president of this Association. The speaker shall preside at all meetings of the House of Delegates and shall perform such duties as these Bylaws, custom and parliamentary usage require. The secretary of the House of Delegates shall serve as the recording officer of the House, and shall cause a record of the proceedings of the House to be published as the official transactions of the House.</p>	<p>Officers. The officers of the House shall be the <b>Speaker</b> of the House of Delegates and a <b>Secretary</b> of the House of Delegates. <del>The Vice President of Corporate Affairs of this association shall serve as secretary of the House of Delegates.</del> In the absence of the Speaker the office shall be filled temporarily by the President of this Association. The <b>Speaker</b> shall preside at all meetings of the House of Delegates and shall perform such duties as these Bylaws, custom and parliamentary usage require. The <b>Secretary</b> of the House of Delegates shall serve as the recording officer of the House, and shall cause a record of the proceedings of the House to be published as the official transactions of the House.</p>
5.14	<p>Committee on Credentials. The Committee on Credentials shall consist of the Vice President of Corporate Affairs of the Association, who shall serve as chairman, and three (3) delegates appointed by the president at least fifteen (15) days in advance of the Annual Meeting. It shall be the duty of the Committee on Credentials to (1) report concerning delegate attendance at the meeting (a verbal roll call is not required), (2) to conduct a hearing on any contest regarding the certification of a delegate or alternate delegate and report its recommendations to the House of Delegates and (3) supervise the casting of ballots.</p>	<p>Committee on Credentials. The Committee on Credentials shall consist of the <b>Secretary of the House</b>, who shall serve as chairman, <del>and</del> three (3) delegates appointed by the President at least fifteen (15) days in advance of the Annual Meeting and <b>an administrative member as appointed by the Executive Director</b>. It shall be the duty of the Committee on Credentials to (1) report concerning delegate attendance at the meeting (a verbal roll call is not required), (2) to conduct a hearing on any contest regarding the certification of a delegate or alternate delegate and report its recommendations to the House of Delegates and (3) supervise the casting of ballots.</p>
5.16	<p>Reference Committees. Each reference Committee shall consist of four delegates appointed by the president at least fifteen (15) days in advance of each annual session. The president shall</p>	<p>Reference Committees. Each reference Committee shall consist of four delegates appointed by the <b>President, in collaboration with the Speaker of the HOD</b>, at least fifteen (15) days in advance of each annual session.</p>

## California Association for Nurse Practitioners

Bylaw	Currently Reads	BE AMENDED TO READ:
	designate the chairman of each Reference Committee. It shall be the duty of each Reference Committee to consider the reports referred to it, to conduct open hearings and to report its recommendations to the House of Delegates.	The <b>President</b> shall designate the chairman of each Reference Committee. It shall be the duty of each Reference Committee to consider the reports referred to it, to conduct open hearings and to report its recommendations to the House of Delegates.
<b>5.20</b>		<b>The Secretary of the House will be elected by the House of Delegates. The Secretary will serve for a term of 2 years. Unless selected as a chapter delegate, the Secretary of the House will not have a vote during Annual Meeting proceedings.</b>
HOD Manual Section 4, subsection b) Order of Business n.	n. Nomination and balloting for officers (1) Vice President of Finance/Treasurer (2) Vice President of Corporate Affairs/Secretary (3) President-elect (4) President (5) Speaker of the House	n. Nomination and balloting for officers (1) Vice President of Finance/Treasurer (2) Vice President of Corporate Affairs/Secretary (3) President-elect (4) President (5) Speaker of the House <b>(6) Secretary of the House</b>
HOD Manual Section 4, subsection c)i)(1)(a)	b) Election Procedures i) Nomination Process (1) For officer candidates A vice president of finance, vice president of corporate affairs, speaker of the house, president-elect and president will be elected at each Annual Session of the House of Delegates.	a) Election Procedures i) Nomination Process (1) For officer candidates A Vice President of Finance, Vice President of Corporate Affairs, Speaker of the House, <b>Secretary of the House</b> , President-elect and p President will be elected at each Annual Session of the House of Delegates.

# California Association for Nurse Practitioners

House of Delegates 2010

Resolution: 8-2010

Introduced by: Beth Haney and Colleen Keenan, Chairs, Health Policy and Practice Issues Committee

Subject: Revised Terms for Health Policy and Practice Issues Committee Chairs

WHEREAS the Health Policy and Practice Issues Committees' work is characterized by continuous legislative and policy advocacy for California's nurse practitioners and their patients,

WHEREAS the Health Policy and Practice Issues Committees have separate functions related to advocacy and services provided for members; however, the significant interdependence and overlap within these areas lends itself to shared responsibility and leadership,

WHEREAS the complexity of legislative and policy advocacy processes developed by the Health Policy and Practice Issues Committees frequently extend beyond a legislative session or calendar year,

WHEREAS there is a recognized need for ongoing mentorship and development of committee members prior to assuming a leadership role and transitioning out of the leadership role,

THEREFORE BE IT RESOLVED that the Bylaws of CANP be amended as follows:

Bylaw	Currently Reads	BE AMENDED TO READ:
Article VI. Board of Directors  6.03	<p>Selection and Term of Office. Elected directors shall be selected by the delegates at the Annual Session, except that the immediate past president shall take office automatically at the onset of the new fiscal year. Appointed Directors shall be appointed by the Board of Directors during its first meeting following each Annual Session, and shall take into consideration the recommendation of the Nominating Committee concerning candidates for the appointed positions.</p> <p>The term of the Chairperson of the Policy Committee and the Chairperson of the Practice Issues Committee shall be from October 1 to September 30, or until his/her successor is appointed. All other directors shall take office July 1 of that year. Except for the VP of Finance</p>	<p>Selection. Elected directors shall be selected by the delegates at the Annual Session, except that the immediate past president shall take office automatically at the onset of the new fiscal year. Appointed Directors shall be appointed by the Board of Directors during its first meeting following each Annual Session, and shall take into consideration the recommendation of the Nominating Committee concerning candidates for the appointed positions.</p> <p><b><i>Appointment of the Chairs of the Policy Committee and the Practice Issues Committee requires two years prior committee experience.</i></b></p> <p>Term of Office. <b><i>The term of office shall be one year for the President, Past President and President-elect and Vice President of Corporate Affairs. The term of office of the Vice President of Finance shall be two years.</i></b></p> <p><b><i>The term of office shall be one year for the</i></b></p>

## California Association for Nurse Practitioners

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Bylaw	Currently Reads	BE AMENDED TO READ:
	<p>who shall serve a term of two years, all directors shall serve staggered terms of one year or until a successor is elected or appointed.</p> <p>Newly elected/appointed Directors shall attend a Board of directors meeting immediately following their election/appointment as an opportunity for orientation/instruction prior to taking office.</p>	<p><b><i>following Committee Chairpersons: Membership, Educational Affairs, Public Relations.</i></b></p> <p>The term of office of the Chairperson of the Policy Committee and the Chairperson of the Practice Issues Committee shall be from October 1 to September 30, or until his/her successor is appointed. <b><i>Two-year staggered terms allow for one but not both appointments to be made each year.</i></b></p> <p>Newly elected/appointed Directors shall attend a Board of directors meeting immediately following their election/appointment as an opportunity for orientation/instruction prior to taking office.</p>



According to CANP Bylaws the Chairs/Directors of the Committees will be appointed by the President and then approved by the Board of Director's. There are (2) candidates for the Education Chair position. Each are interested in co-chairing this role. For this to occur a Resolution will be submitted to the 2010 HOD for approval to change board structure and fiscal impact to add an additional member to the board. Fe Mangia has made the recommendation and will be submitting the resolution. We will obtain the data for fiscal impact from CANP Headquarters.

Attachments:

Candidates Statements/Questionnaires for *all* elected and appointed positions.

Respectfully Submitted,

*Jill Olmstead*, NP, Chair, Nominating Committee

January 2, 2010

Committee Members:

Diane Brooks, NP

Fe Mangia, NP

Sue Houchen, NP

## **Candidate Questionnaire/Qualification**

**Surani Hayre-Kwan RN, MSN, FNP-C**

**PRESIDENT**

To the Nominating Committee and Chair:

Thank you for considering my statement and resume for presentation to the Executive Board of Directors. I would be honored to be considered for the position of President..

After much consideration about the importance of this organization and the decades of excellent leadership, I would like to offer my experience and abilities to the evolving role CANP has to the nurse practitioners in the state of California. I believe I have the skills necessary to serve as President and the vision to lead this organization; skills of organization, managing difficult situations, communicating with clarity and the ability to arrive at decisions within a group of differing opinions.

I would like to share a brief background of what brought me to the organization and this point in my career.

My first encounter with nurse practitioners was in my pediatrician's office over 3 decades ago. Little did I know how progressive my pediatrician was for the mid-seventies, having hired one of the first groups of nurse practitioners from UC Davis to work as a provider in his practice. She listened and engaged me in my care, something I had not experienced before. Up to that time, I was "seen" and I was "treated" for all types of childhood illnesses, but this time I was a partner in my own health. This NP left a life-long impression on me, inspiring me to pursue a college education heavily weighted in science, then nursing school and finally, a Masters of Science in Nursing, with certification as a Family Nurse Practitioner. In retrospect, I realize that what excited me was that NP's offered a new aspect of health care – the paradigm of caring for the whole individual, not just the ailment.

I learned about CANP in my first semester of the masters program. I learned about how far NP's had come in their professional practice and how CANP initiated so many of the key pieces of legislation that fostered this growth. I knew then that this was an organization whose philosophy resonated with mine. I joined that very month. I attended conference that next spring and was so intrigued by the presentation given by Susie Phillips about the political process and government relations in CANP that I recruited for new members from my classmates and students throughout Northern California. Upon graduation I ran for a position in the local CANP board and eventually served as President and Board representative, serving on the Government Relations committee.

Following my graduation, I was promoted through the Sutter Health system to nursing administration, assuming the role of Patient Care Director of Preoperative and Pharmacy Services at Sutter in Santa Rosa. I am responsible for the development of new departments in Outpatient Services; lead many hospital-based committees, develop and track budgets for 11 departments, manage 120 employees and serve as a member of the contract negotiation team- successfully completing 8 contract negotiations.

In spite of my increased responsibilities, I devote one day of my week to the Russian River Health Clinic, where I have worked as an NP for nine years. There, I care for a variety of patients, from healthy child check ups to end stage AIDS, many too poor to pay for health care, but always welcomed in our clinic. Medically challenging, but ultimately fulfilling, both personally as well as professionally.

My involvement in CANP has continued to evolve in the past 9 years. During my service in the local Board as President- Elect, President, Public Relations chair and CEU coordinator, I remained a participant of the Government Relations committee, later Health Policy and Practice Committee. I have served in within this committee as Member-at-Large, general membership and as co-chair of HPPC and finally as Chair of Health Practice. As a member filling different of roles over 8 years I have been a participant at CANP Board of Director meetings in many important turning points in our recent history- issues facing CANP as varied as new management searches, leadership development, marketing and legislative company selections and statewide affiliation.

I am committed to elevating CANP in an ever more professional direction. I've watched all of the important pieces come together over the past few years- a competent management group, proactive public relations and an ever-growing presence in Sacramento. I would like to further catalyze this phase of growth for our organization. The energy of the members of this group is inspiring and feeds my desire to make a difference in the future with CANP. More of the NP's in this state need to feel that...!

Thank you,

Surani Hayre-Kwan RN, MSN, FNP-C

## **Candidate Questionnaire/Qualification**

**Beth Haney**

**PRESIDENT-ELECT**

I am seeking the position of President-Elect of California Association for Nurse Practitioners for 2010-2011. As an active member, I have held local and state positions for the past 4 years. I began my leadership involvement in 2006 when I was appointed as Legislation Chair of the Orange County Chapter and served in this position for two consecutive years while simultaneously a Health Policy and Practice Committee member. In 2008 I was elected President-Elect of the Orange County chapter of CANP and am currently concluding my term as Orange County chapter President. Subsequently, I was appointed by 2008-2009 CANP President to Health Policy Chair in 2008 and am currently serving in this role.

In addition to political activities, pertinent personal experience that would benefit CANP at the state level includes my experience in opening a practice and continuing to operate my practice in variable economic climates successfully. The experience gleaned from owning and operating a patient care practice in California has been instrumental in enhancing my understanding of business system organizational skills including marketing strategies, employment concerns, state and federal regulations, and legal issues among others. It is this personal involvement and investment that I attribute my whole-hearted interest in helping to ensure CANP succeeds as a vital organization.

All successful professional organizations have a strategic plan that can be implemented and embraced by the leadership and membership of the organization; CANP has such a strategic plan. My priority areas for following CANP strategic plan include all areas of the plan: 1) To raise awareness of CANP and promote nurse practitioners, 2) To be the authority in nurse practitioner health policy and practice issues, 3) Meet educational needs of nurse practitioners, 4) Empower and strengthen chapter relationships, 5) Maintain financial stewardship through retention and increased membership.

I believe CANP will continue to be an exceptional professional organization becoming stronger with the coming years. The leadership of CANP has continually

strived to improve the organization through utilization of important team members including a professional management company, appropriately qualified lobbying professionals, and member input, which is our central focus.

I believe my most important contribution to CANP will be the experience I have gained from operating a start-up practice as well as my experience of serving on the Board of Directors, both at the local and state levels. The importance of incorporating successful business and leadership strategies with member involvement is paramount in ensuring CANP continues to thrive in varied economic environments for all California nurse practitioners.

The economic environment plays a crucial part in the financial health of CANP. Economic stability has decreased for many members and this is one of the major issues facing the organization. The decline in membership revenue has become a principle issue of the organization and the entire Board of Directors has been working diligently to remedy the situation but need more time and income. The income from membership dues plays a significant role in the viability of CANP and the ability to continue to function in the political and business arena. Increasing the number of members and NP awareness are effective ways to produce the much needed revenue for the organization. I will recommend strategies to move our organization to pursue additional revenue streams which include non-dues revenue opportunities. If I am elected as President-Elect, one of my priorities will be to ensure all nurse practitioners in California are aware of CANP and its importance in maintaining and protecting nurse practitioner right to practice.

## Candidate Questionnaire/Qualification

**Kristin Kopelson**

### **VP of CORPORATE AFFAIRS**

*1. Your leadership positions and experience at the national, state and/or local levels, including the types of involvement and participation at each level and the specific positions held.*

- CANP VP of Corporate Affairs, 2009-2010
- CANP Administrative and Finance Reference Committee Chair 2008 House of Delegates, March 5-6, 2008
- Delegate for CANP West Los Angeles Chapter to the CANP House of Delegates, San Diego, CA, March 5-6<sup>th</sup>, 2008
- Delegate for CANP West Los Angeles Chapter to the CANP House of Delegates, Sacramento, CA, March 28-29, 2007.
- CANP West Los Angeles Chapter President 2006-2007
- CANP West Los Angeles Chapter President-Elect 2005-2006
- CANP State Board of Directors, 1998-2000, 2003-2005
- CANP State Membership Director, 1999-2000
- CANP State Reorganization Task Force 1998-1999
- CANP Los Angeles Region Secretary 1997-98

*2. How your experience fits with the office that you are seeking. e.g. If you were seeking the officer of VP of Corporate Affairs what experience(s) do you have that would qualify you for that position based on the posted job description.*

I know CANP well after 15 years of membership. I have taken on many roles in the organization. Further, I am known as a local expert and serve on many leadership committees at the VA Greater Los Angeles where I Chair the APRN Review Board and the APRN Advisory Committee for over 85 APRNs. I am currently the Lead NP for Primary and Ambulatory Care at Greater Los Angeles VA.

*3. Your qualifications for the specific position in which you are seeking election and the particular skill sets you bring to the position and to the CANP.*

I currently hold a dual NP and administrative position at the VA where I am involved in writing policies and procedures, promote performance, measure performance, and evaluate NP practice. I have experience reviewing and rewriting bylaws for our local Chapter of CANP.

*4. From your understanding of the CANP strategic plan, describe your priority area(s) in which you would want to move CANP forward during your tenure as a Board member.*

Membership has always been key. Since being the Membership Chair in 1999-2000, I have notice the numbers stagnating though the number of NPs continues to grow rapidly in California. I see that the value of CANP to non-members and non-renewers is not readily apparent. I would like to see us do more of the same outreach but also try some new tactics to entice and enlist new members.

*5. What do you believe your most important contribution as a Board member would be?*

I can see the big picture and have novel approaches to solving problems. I am also able to function and work with many types of thinkers.

*6. What do you consider to be the major issues facing CANP now and in the future? As a member of the CANP Board, how would you address these issues?*

Viability of the organization is the most important issue. I am concerned about the cost of membership and the competing demands for the NP's dollar. I believe strategic planning, including the financial stability of the organization, is at the top of the list in this recession.

*7. Any additional information you believe would assist the Nominating Committee to assess your potential as a candidate for the Board.*

While I have experience on the Board in the past, I have just begun to play a part in the evolution of CANP in my role as VP of Corporate Affairs for the last 6 months. I have had management training and understand the rule of business and working with people. I believe I have skills that will be different and useful to the Board.

## **Candidate Questionnaire/Qualification**

**Margaret Easley**

### **VP of CORPORATE AFFAIRS**

1) Positions that I have held in NP Professional Organizations include:

- CANP 2009 Delegate Orange County Chapter
- AANP 2008-2010 southern California State Representative
- Founding member Southern Colorado Advanced Practice Society 1996 then held offices until returning to Southern California in 2001 that included: President, President Elect, Secretary and Treasurer

Other nonNP offices held include but are not limited to :

- Colorado Nurses Association Editorial Board
- Soroptimist International President, Treasurer, Ways and Means Chair, Region Nominating Committee
- Decorative Painters Society multiple positions

2) The variety of positions that I have held over the years in Professional, Community Service and Special Interest groups have all contributed to my ability to be qualified for the position of VP of Corporate Affairs as I have experience working with teams that work together to accomplish a common goal, working within the mission and objectives of the particular group; leading by bylaws of each. Having held a variety of positions within these groups has taught me to understand the importance, function and goals of each position and how each position contributes to the overall group. Every position is important in achieving the common goal of the particular group and no one person can accomplish the goals. The Board and Committees all must contribute to achieve the common goal. I also understand how important it is to have organizations to represent the interest of each group. Participating within the group, regardless of what type of a group is critical. As members, we all can make a difference and it is our personal difference that allows the group to grow as we each contribute our strengths to the group. It is key to participate in the leadership of any group versus being a member and expecting that someone else will take care of the business of the group. This is a very important time in the evolution/revolution of healthcare reform, especially for Nurse Practitioners and I want to be a part of leading through these times.

3) I feel that I am qualified for the position of VP of Corporate Affairs as my key strength is relationship building and networking. I have a passion for working with students and impacting change while Nurse practitioners. I have been in the healthcare field for 34 years and have worked in a variety of settings both as an RN

and then as an NP. All of those experiences contribute to the knowledge that I have and can apply for this position. I have been the equivalent of a district Manager for MinuteClinic for the last 2.5 years and have now transferred to the position of Regional Recruiting Manager and College Relationships so that I can further utilize my skills to build relationships with NP's and Colleges and Universities so I see that this fits very well with the position of VP of Corporate Affairs.

4) My priority for the strategic plan that CANP has is to increase our membership of both NP's and student NP's. Our colleagues need to understand that we need to be untied as a group with a common interest in order to be at the table with the key players in healthcare reform. In the position of VP of Corporate Affairs my goal is to increase the awareness and membership by building relationships with NP's and with the Educational Institutes. We have the ability to impact change with leadership focused on the common goal. While it may sometimes seem slow, we can't lose our momentum.

5) My most important contribution to the board is the years of experience in healthcare, working in a broad variety of settings. I get it when it comes to our role in primary care. I had the privilege of getting to know our role founder, Loretta Ford while I was in Colorado and learned so much about her vision. We are getting there and I want to contribute to that goal. I am known for relationship building and networking. If I am elected, I will also take the CANP voice to the national level with my involvement in AANP.

6) The major issues for CANP are increasing membership in spite of difficult times. We cannot afford to not "be at the table" in this time of reform and it takes the support of the membership and leadership of the board to keep us there. The other issue is that we still need a scope of practice. This may not happen immediately, but I think that we have learned to move this in baby steps and we can get there.

7) I am passionate about my profession and I want to participate at the state level with CANP to make a difference, thank you for considering my nomination.

## **Candidate Questionnaire/Qualification**

**Colleen Keenan**

### **PRACTICE CHAIR**

As a nurse practitioner educator, clinician and advocate committed to quality health care access for all Californians, I see our profession playing a pivotal role in promoting and improving the health status of all the diverse populations within our state.

In my role at UCLA School of Nursing as Vice-Chair of the Primary Care Section and Coordinator-Director of one of the largest Nurse Practitioner programs in our state, I have provided creative leadership and vision in clinical education over the past 20 years. Our FNP curriculum is currently funded with federal, state and foundation support gained through programs I developed, wrote and co-direct. I teach acute and primary care specialty students in the classroom, in small clinical groups and individually. In my clinician roles as a dually certified Family and Women's Health nurse practitioner, I have extensive practice experience in both managed care and safety net practices. This year, under my leadership, UCLA received a 5 year practice expansion grant for our nurse-managed clinic in downtown Los Angeles, which will provide additional services, faculty practice and enhanced chronic illness management. I am committed to reducing health disparities among California's diverse populations through advocacy, student education and direct primary care to patients.

I maintain membership in several professional nursing practitioner organizations, including CANP, American Academy of Nurse Practitioners and National Organization of Nurse Practitioner Faculty. For the past two years, in addition to local participation in Region 18, I have been a member of CANP's Health Policy and Practice Committee. In that capacity, I have actively participated in furthering CANP's efforts to clarify nurse practitioner scope of practice and patient access to the high quality care provided by nurse practitioners through meetings with legislators and their representatives, and educating students and colleagues. As a committee member and now Practice Chair, I have gained a clear understanding of and fully support CANP's strategic plan and its capacity to represent all California nurse practitioners and our patients through legislation, collaboration, government relations and public policy advocacy.

As Director and Practice Chair, I will provide leadership and coordination of a group within the Health Policy and Practice committee responsible for the identification, clarification and resolution of practice issues presented by CANP members.

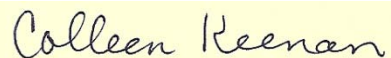
This year, my goals are to:

- Effectively promote recent legislative changes clarifying NP practice (certifying patient disability, ordering durable medical equipment and ordering and modifying home health care)
- Build active participation within a core group of Practice Committee members and foster development of new leadership
- Serve as a liaison to the BRN regarding practice issues, particularly the advancement of the APRN regulatory initiative
- Represent CANP at the statewide APRN Summit Group

In addition to the challenges we face regarding maintaining and preserving all aspects of our current scope of practice, this committee is an important resource for members concerning practice related questions and issues. Drawing on the rich resources within the organization and partnerships cultivated by CANP and its members, I am committed to enhance the professional practice environment of nurse practitioners and as a direct outcome, the health status of our patients.

I would be delighted to serve CANP in the position of Director and Practice Chair in the upcoming year 2010-2011.

Sincerely,

A handwritten signature in cursive script that reads "Colleen Keenan". The signature is written in black ink on a light yellow rectangular background.

Colleen Keenan, PhD, FNP-BC, WHNP-BC , CANP Member #3157

## **Candidate Questionnaire/Qualification**

**Donna Emanuele, DNP, MN, RN, FNP-BC**

### **HEALTH POLICY CHAIR**

#### *Candidate Questionnaire and Qualifications*

I am asking for your consideration to appoint me to the CANP Board of Directors to represent our organization during the 2010-2011 year-term as the Director and Health Policy Chair. Over the past 15 years, my career has been significantly enriched through my association with CANP and its membership. I am a graduate of UCLA, where I obtained both my clinical nurse specialist in critical care and family nurse practitioner degrees. My practice experience as a nurse practitioner has included both acute and primary care settings, as well as nursing administration and legal nurse consulting. I presently practice in the Emergency Department as a nurse practitioner and completed my doctoral education in health policy as a doctor of nursing practice. I currently participate as a member of the Health Care Policy and Practice Committee for CANP, serving as the legislative advocate and represent the Greater Pasadena Chapter as the legislative coordinator and active member on their Board of Directors. During my professional career, I have served in leadership positions for the Greater Los Angeles County Chapter, Emergency Nurses Association as President, Immediate Past President and Treasurer helping to develop relationships to improve the professional image of nursing and bridge the performance gaps in clinical practice.

Serving on the CANP Board of Director as the Director and Health Policy Chair will allow me to participate in our organization to serve the membership and fulfill its mission by utilizing skills that I excel in to assist CANP in achieving its organizational goals. I believe my experience as an advanced practice nurse of seventeen years, my commitment to our profession, and my dedication and enthusiasm for the CANP organization will help me to serve you well in this position. With your support, I will actively participate in strengthening the ability of the organization providing expert guidance reflective of our mission and communicate ideas and suggestions among the CANP leadership and membership, as well as translate and facilitate the dissemination of research into the area of health care policy and practice to advance the nurse practitioner profession.

As Director and Health Policy Chair, I will support the goals of CANP by creating venues to influence legislation in the State of California; serve as a primary communication link for the board and membership regarding legislative issues, and assist in the coordination of legislative action as indicated that encourages the development and continuance of the role of the nurse practitioner. Other duties I anticipate are communicating legislative issues to the chapter level regarding advanced nursing practice; formalizing advocacy procedures; monitoring, tracking and reporting on legislation that effects both Registered Nurses and Nurse Practitioners; providing regular status reports; obtaining reports on chapter activities and working effectively to influence and direct chapter legislative liaisons on how to conduct grassroots activities, CANP membership drives, meet and greets, and letter-writing campaigns. I will work to remain actively involved and participate in CANP organized legislative activities and bring my experiences of leadership as an

advanced practice nurse to the table.

My goals as your Director and Health Policy Chair are to: 1) increase the visibility of emerging and accomplished NPs across diverse audiences including health care consumers, legislators and interdisciplinary health professionals; 2) build the evidence-base for advanced nursing practice to accomplish our goals for autonomous practice in the State of California; 3) be actively involved with our political base, supporters, adversaries, opponents, and legislators and; 4) to create positive change and recognition for NP practice.

By working together, we can create changes in our practice that will transform the legal, regulatory and professional practice landscape for NPs in the State of California. I am motivated to serve you and the interests of the organization, to strengthen our professional practice roles, and to stand together with you on issues that are significant to protecting advanced practice nursing in the State of California.

I look forward to the opportunity to provide my service to the CANP organization and ask that you consider confirming my appointment to this role. Thank you for considering me.

## **Candidate Questionnaire/Qualification**

**Sarah Miller, NP**

### **MEMBERSHIP CHAIR**

1. Your leadership positions and experience at the national, state and/or local levels, including the types of involvement and participation at each level and the specific positions held.

~I joined CANP in 2002 initially as a student while attending UCLA. After graduating I moved to Arizona and unfortunately did not keep up with my membership since I was out of state. My husband and I moved back to California in 2006 and I promptly rejoined CANP, knowing what a great experience I had with the organization prior to moving. Shortly thereafter I took the membership chair position for the West LA Chapter and held it for two years (from June 2007-July 2009). I also assisted Jennifer Varma during her term as Director & Membership Chair from March 2007-March 2008. I participated in the first House of Delegates in 2007 and really enjoyed being involved with statewide decisions! I have served as President of the West LA Chapter since June 2009 and will complete my term this next year in July 2010. I have enjoyed each of my positions and have learned more about the organization with every activity I participate in or plan!

2. How your experience fits with the office that you are seeking. e.g. If you were seeking the officer of Treasurer what experience(s) do you have that would qualify you for that position based on the posted job description.

~My experience as the Membership Chair at the local level as well as assistant to Jennifer Varma during her state term as described above has helped me to understand what the role of the Director & Membership Chair is. I have enjoyed helping to develop recruitment strategies and know that membership is now of utmost importance in light of our financial status at State. I have given several membership presentations to both CSU Los Angeles Graduate Students as well as UCLA for the past three years and enjoy interacting with potential members while advocating for an organization I believe in.

3. Your qualifications for the specific position in which you are seeking election and the particular skill sets you bring to the position and to the CANP.

~I am outgoing and enjoy interacting with people which I think is integral when attempting to grow membership. I feel that I know the history of CANP well enough

to be able to highlight it for potential members while demonstrating the importance of belonging to your professional organization.

4. From your understanding of the CANP strategic plan, describe your priority area(s) in which you would want to move CANP forward during your tenure as a Board member

~During my potential tenure as a Board member I want to grow membership. I want to create a system in which chapter membership chairs provide a presence at local graduate schools, advanced practice meetings (ie: at work places), and the over-all community that can be followed each year to continue our CANP membership base growth.

5. What do you believe your most important contribution as a Board member would be?

~My most important contribution as a Board member would be to support the over-all organization while providing leadership for chapter level leaders. I want to set up a system that can be followed year to year as a key of success to building membership.

6. What do you consider to be the major issues facing CANP now and in the future? As a member of the CANP Board, how would you address these issues?

~I believe that major issues facing CANP are the same as all other organizations at this time, this is membership. I am so pleased with the installment of the payment system that has been set up on the CANP website, I think this is a great response to our current nationwide economic state. I understand that paying a lump sum of money is difficult for many people if their employer does not pay their yearly dues and by making a payment system, they can allocate that money each month or each quarter so that they can still be an active member in their professional organization. I would continue to promote this program and stress the importance of belonging to your professional organization. I think this same issue will be present in the future, I believe this is an ongoing problem and requires continuous assessment of ways to bring barriers of joining down.

7. Any additional information you believe would assist the Nominating Committee to assess your potential as a candidate for the Board.

~I have worked very closely with Bridgette Jacques over the past 3 years and work very well with her, I really enjoy her responsiveness and know that I can get information in a timely manner when necessary. I would be honored to be appointed to this position. Thank you for your consideration.

## Candidate Questionnaire/Qualification

**Elisa Evans, NP**

### **PUBLIC RELATIONS CHAIR**

*1. Your leadership positions and experience at the national, state and/or local levels, including the types of involvement and participation at each level and the specific positions held.*

My first leadership experience with CANP was when I was elected treasurer for Chapter 20 in 2008-2009. I realized that our chapter needed a recent graduate to reach out to student NP to recruit new members and I took over as Membership Chair for 2008-2009. I participated as a delegate for the first time in 2008-2009 and again in 2009 – 2010. I was elected President of CANP Chapter 20 in 2009 – 2010 and plan to run again for Chapter President in 2010 – 2011. As Chapter President I have made increasing and retaining membership my priority. I host a “round table” professional development lecture each spring for the graduating class of the local schools of nursing. True leadership is ultimately about creating a way for people to contribute to making something extraordinary happen. I have seen it with my recruitment of new CANP members. There is an excitement growing in our chapter about our profession. My goal is to harness that energy and help shape legislation to improve access to healthcare.

*2. How your experience fits with the office that you are seeking. E.g. If you were seeking the officer of Treasurer what experience(s) do you have that would qualify you for that position based on the posted job description.*

I have been the PR chair for the 2009 -2010 term. I feel as though I am just getting my “feet wet” with this role. I have so much more planned for the upcoming year! I believe that recognition of nurse practitioner practice needs to be a priority. After over 40 years in practice, I can’t believe we are still defining what an “NP” is.

*3. Your qualifications for the specific position in which you are seeking election and the particular skill sets you bring to the position and to the CANP.*

I demonstrate the motivation, ambition, energy and tenacity to see a project through completion. I believe that will truly transform the delivery of healthcare. It is my goal to help the public understand the meaning and value of nurse practitioner care.

*4. From your understanding of the CANP strategic plan, describe your priority area(s) in which you would want to move CANP forward during your tenure as a Board member.*

I would like to focus more on NP week and collaborating with the Chapter Leaders. I would like to establish a relationship with a PR firm to work on projects "as needed" for CANP and the NP profession to succeed.

*5. What do you believe you're most important contribution as a Board member would be?*

I tend to accomplish tasks by developing good relationships within a group. This focus toward building relationships could enhance consumer and professional awareness and visibility of CANP. I am very passionate about the NP profession and my membership with CANP.

*6. What do you consider to be the major issues facing CANP now and in the future? As a member of the CANP Board, how would you address these issues?*

An organization is only as successful as its membership base. Recruiting and retaining members will make our organization great. California has over 14,000 nurse practitioner and only 25% are members of CANP. I believe that CANP is going in the right direction toward membership, especially in offering discounts that NP's use such as Prescriber's Letter and Epocrates. By increasing awareness of the NP profession in the media, CANP will be the logical choice for professional representation for NP's.

*7. Any additional information you believe would assist the Nominating Committee to assess your potential as a candidate for the Board.*

It has truly been an honor to serve on the Board as PR Chair this past year. It is my goal to continue to learn about CANP and the PR process. I would like to share my personal values that I believe represent what I stand for:

1. Love for life, nature, for the things I do and mostly for my family and friends.
2. Time is too precious not to have fun.
3. Freedom is something I value on all plains of life, from the physical freedom of movement to the mental freedom of thought and decisions.
4. I value things that are real and authentic. The things I do, think and say are in connection with who I am.
5. I am continually aiming toward growth in most aspects of my life, both for myself and when helping others to achieve growth.

## **Candidate Questionnaire/Qualification**

**Holly Hansen**

### **EDUCATION CHAIR POSITION**

The leadership positions that I have held with CANP currently includes being the President of Chapter 7, the Education Co-Chair of Region 7 for 2 years, and serving on the CANP (state level) Education Committee for the preceding 3 years. I believe my commitment and participation in these roles provides the experience to serve as Education Co-Chair on the State level.

In following in the footsteps of the current Education Chair, Fe Mangila-White, I would plan to work with the other Co-Chair and members in continuing and implementing the work Fe has envisioned and set into motion this past year. My most relevant contribution to the Board would include the coordination of the education for 2011 CANP conference.

Thank you for your consideration for this position.

## Candidate Questionnaire/Qualification

**Elizabeth Radsliff RN, MSN, PNP CS**

### **EDUCATION CHAIR POSITION**

#### CANP Candidate Questions

1. Your leadership positions and experience at the national, state and/or local levels, including the types of involvement and participation at each level and the specific positions held.

California Association for Nurse Practitioners (CANP)

Board Member: Educational Affairs and Conference Committee (2007-present), Region 6 State Board Representative (2005), Delegate: Region 6, CANP House of Delegates (HOD) (2007-2009), Policy & Practice Reference Committee member (2009 HOD), Moderator CANP Conference (2007-2010)

Sacramento Area Nurse Practitioner Physician Assistant Association (SANPPAA) =  
CANP Chapter 6

Board member: Co-Chair Legislative Advocacy Committee (2007-2009), Chair: Scholarship Committee and Newsletter Editor (2005-2006)

2. How your experience fits with the office that you are seeking. e.g. If you were seeking the officer of Treasurer what experience(s) do you have that would qualify you for that position based on the posted job description.

As noted above I have been involved with the Educational Affairs and Conference Committee for several years now. I also have knowledge and experience in formal teaching and educational program administration, currently at the University of California, San Francisco (UCSF).

3. Your qualifications for the specific position in which you are seeking election and the particular skill sets you bring to the position and to the CANP.

I have experience with board processes and the ability to lead effectively. I am well organized and familiar with the needs of the position. I am an ANCC certified PNP. I received my MSN from UCSF in 1999. (See CV)

4. From your understanding of the CANP strategic plan, describe your priority area(s) in which you would want to move CANP forward during your tenure as a Board member

I am dedicated to support CANP and its members by helping to provide high quality, professional educational opportunities. From Internet accessible CEUs to the annual conferences, our members are looking to us for leadership in BRN and ANCC approved educational programs.

5. What do you believe your most important contribution, as a Board member would be?

Enthusiasm. I feel very strongly that CANP is a powerful resource for supporting nurse practitioners to meet the needs of our patients and improving our practice.

7. What do you consider to be the major issues facing CANP now and in the future? As a member of the CANP Board, how would you address these issues?

Health care reform legislation and economic challenges continue to be major issues facing CANP. I would like to see legislative adjustments that would include insurance market and payment reforms to include provider neutral language. I will continue to support CANP by encouraging membership and involvement in the process. With my role on the board as the Educational Affairs co-chair, continuing educational needs will be my main focus. I hope to help further the educational services CANP offers its members with helping to provide high quality conferences and expanding the on-line opportunities.

7. Any additional information you believe would assist the Nominating Committee to assess your potential as a candidate for the Board.

With strong legislative leadership and professional collaboration, CANP serves as an important force toward a stronger future where nurse practitioners are treated with the professional respect and authority we deserve. I believe in CANP. I look forward to serving.

## Supplemental Rules for CANP House of Delegates

1. Only delegates, those persons having official House of Delegate duties, and other persons authorized by the President or the Speaker shall be permitted on the floor. [This gives the President and Speaker some added authority to permit others to be present if necessary.]
2. Certification by the Credentials Committee as to the attendance of delegates at each session shall constitute the roll call. [Eliminates the need to take time to call the roll.]
3. Debatable Motions. Unless otherwise determined by the House of Delegates, two minutes to speak upon the motion currently pending will be allowed each delegate. No delegate may speak more than twice on a pending motion nor speak a second time until all other delegates who are at a microphone have had an opportunity to speak. One minute shall be allotted for the second speech. There shall be no yielding to other speakers. [Sets some reasonable limits on debate; can be set aside by a 2/3 vote.]
4. A request for a point of information must be in the form of a question; any affirmative statement by a delegate so recognized will be ruled out of order by the chair. If, in the presiding officer's judgment, a delegate has intentionally misused a point of information, the presiding officer may deem the delegate as having spoken to the question and shall not recognize the delegate further until all other delegates wishing to speak to the question have done so. [Controls using points of information for debate.]
5. Motions to Close Debate. A motion for the previous question (close debate) may be made only by a delegate who rises solely for this purpose. The motion must be seconded by 10 delegates. It is not amendable, is not debatable, and requires a two-thirds vote. [Many organizations prefer a higher threshold of seconds to avoid wasting time voting to cut off debate that doesn't have at least minimal support.]
6. Voting. House of Delegates actions on motions shall be by voice vote. If the Speaker is uncertain of the result, she may retake the vote by show of hands, standing vote, voting cards, or standing counted vote or roll call vote. [Gives you some added options since roll call votes take a lot of time. You can still use the procedure in your HoD manual if a delegate calls for a roll call vote.]
7. A motion by a delegate for a standing vote to be visually determined by the chair requires at least ten seconds. [Allows a delegate to question the chair's decision on a close voice vote.]
8. Proposed Rule for Handling Emergency Motions [To supplement the skeletal procedure in Bylaws Article 5.13]

Emergency Resolutions, if any, must be submitted to the Rules Committee prior to the opening of reference committee hearings. Any item accepted by the Rules Committee shall be referred to the appropriate resolutions committee for its review and

recommendation before being presented to the House of Delegates. To be accepted, the proposed resolution must meet one of the following criteria:

- (1) Must arise out of circumstances which could not reasonably have been foreseen by the deadline for submission of regular agenda items;
- (2) Some substantial damage or loss to CANP or its members will occur if action is not taken by the House of Delegates during this session;
- (3) The proposed action involves some nonrecurring opportunity or benefit which will be lost if not acted upon.

Any item rejected by the Rules Committee shall be reported to House of Delegates. The House may choose to consider a rejected item by a two thirds vote.